



GHANA PSYCHOLOGY COUNCIL

GUIDELINES FOR CONDUCTING EXAMS AMID COVID-19

Introduction

The emergence of the COVID-19 global pandemic has increased the risks we face in our everyday activities. At present, experts suggest that the virus will stay with us for long and considering the wide spread of the virus at the community level raised large questions of concern about how safe we can go about our economic and social life. This has led to the development and implementation of several operative guidelines by the government to ensure public safety. Currently, the coronavirus pandemic is shaping the way assessment is done. A number of professional examinations has been cancelled while others have been postponed. The decision to postpone or cancel exams is never taken lightly, since exam results are one of most important criteria for decision making.

To the Council examination could help in the evaluation of applicants for licensure and certification. Conducting examination will assist the Council in evaluating the minimum fundamental knowledge and experience for the practice of psychology in Ghana. However, considering the presence of the coronavirus pandemic, examination activities must be undertaken effectively to protect the life and the physical health of the candidates and staff involved in the examination without compromising fairness and objectivity. Hence, a comprehensive precautionary measure is needed to ensure prevention and control of the virus (COVID-19) before, during and after the examination.

The following hygienic measures are recommended to be followed strictly before, during and after examination:

Before Examination:

- I. No mask, No entry policy will be enforced.
- II. Wash your hands at the hand washing facility provided at the entrance. Or apply the alcohol-based sanitiser provided before you enter the examination hall.
- III. Your temperature will be checked using gun thermometer before you enter the examination hall.
- IV. Persons with temperature of 38 degree Celsius and above would be referred to the hospital.
- V. Place your waste properly into the bin provided at the examination centre to prevent littering.

- VI. Washrooms will be cleaned regularly. Play your part by placing soiled tissues inside the bin provided at the toilet. Remember, cleanliness is next to Godliness.
- VII. In observance of social distancing protocols, an examination room will not contain more than 15 candidates depending on the room size.
- VIII. Candidate would be seated two (2) metres apart from each other on both sides and in front and behind.
- IX. Doors to examination rooms would be left ajar to prevent touching of the knobs/handles.
- X. Adequate ventilation would be ensure by opening windows to allow the circulation of fresh air.
- XI. Invigilators would keep their face masks throughout the examination period
- XII. Invigilators must sanitised their hand before distributing the question papers to candidates.
- XIII. A holding room or area where a person who becomes sick during the exams can be isolated from the others will be designated.
- XIV. Unwell persons will not be allowed to sit for the paper

During Examination

- I. Sharing of personal items like pens, pencils and or erasers will not be permitted.
- II. Invigilators should maintain physical distance from candidates by standing at vantage points.
- III. In case a candidate develops fever, cough and difficulty in breathing, during examination, invigilators should call 112 or 311 for support to enable evacuation.

After the Exams

- I. Candidates are advised to vacant the premise right after the exams.
- II. Surfaces of candidates table would be disinfected after the examination.